



Welcome to Lions Camp Tatiyee!

Thank you for your interest in hosting your event here at Camp Tatiyee. With our pristine surroundings, comfortable facilities, and experienced staff, we can help make this a memorable and affordable experience. We look forward to working with you to help meet your event planning needs. We cherish this place for the growth and happiness that it offers to others, and we invite you to join us in making lasting and life changing memories. I would like to tell you a little bit about what we have to offer.

Lions Camp Tatiyee is owned and operated by the Arizona Lions Clubs of Multiple District 21. We are a nonprofit organization founded to provide a camping program that encourages independence and self-confidence within peer groups for individuals with special needs. For over 50 years, our camp has never charged our campers a fee to attend. By choosing to rent our facilities you enable us to carry on this legacy of serving others. All proceeds support our camp operations.

Our venue is ideal for non profits, educational institutions, businesses, community groups, and churches that want to provide conferences, retreats, trainings, outdoor schools and specialty camps. Lions Camp Tatiyee sits on 88 acres of Ponderosa Pine Forest in the White Mountains of Arizona. Our facilities include: 4 large dormitories, 2 smaller cabins, a dining hall with attached lounge, recreation hall with a stage, indoor swimming pool, ramada, art room, a private fishing pond, playground, ball field, chapel, sound room, and recreation supplies. All these facilities are accessible to individuals with special needs.

Included in this packet is a checklist and price guide to help you plan your event and to assist us in supporting you. Please take the time to read through the all the information and do not hesitate to contact us if questions arise.

Our rental season runs from August through the 3rd week of May each year, as our camp session typically runs from the last week of May until the end of July. To make reservations contact Elizabeth Bechok at (480 ) 202 – 4631. We look forward to working with you!

Sincerely,

Pam Swanson  
Executive Director  
Lions Camp Tatiyee  
arizonalionscamp@cox.

Elizabeth Bechok  
Assistant Director  
rentcamptatiyee@yahoo.com



## LIONS CAMP TATIYEE SITE RENTALS 2010 PRICE GUIDE



### LODGING



#### Dormitories

Among the tall Ponderosa Pines at Lions Camp Tatiyee are four dormitories. Each dorm accommodates 25 people in bunk beds in the main hall and 8 people in an attached room. Each dorm is fitted with bathrooms and hot showers, swamp coolers for the hot summer days and heaters for winter nights. All dorms have many windows that allow for ample natural light.

**PRICING:** Spring and Summer: \$25.00 a night per person. Fall and Winter: \$35.00 a night per person. *Minimum of 10 people needed to reserve a dorm*



#### Cabins

We offer two private cabins to rent. One has 2 bedrooms, living area, kitchen and bathroom. This cabin sleeps 4 – 6 people. The other cabin has 3 bedrooms, living area, kitchen, and bathroom. This cabin sleeps 7 people.

**PRICING:** Summer- \$50.00/Winter- \$75.00 per day for up to 2 people. \$20.00 per day for each additional person. *Not available if you need full staffing.*

### MEETING/EVENT SPACE



#### Dining Hall

The Dining Hall seats up to 125 people for meals and presentations. The main hall includes a supplied kitchen for catering purposes and attached lounge area.

**PRICING:** \$200.00 per day for full camp rentals. \$300.00 per day for meetings/single day events

#### Food and Beverage

The Dining Hall has a kitchen for catering purposes. Lions Camp Tatiyee can provide a list of preferred caterers. If you choose to provide your own caterer, a 10% facility fee will apply.

**PRICING:** \$300 per day kitchen use fee.



#### Recreation Hall

The recreation hall is ideal for group activities and presentations. The hall has a complete theatrical stage and lighting, recreation equipment, and attached Art Room. Accommodates 100 people seated in chairs.

**PRICING:** \$200.00 day for full camp rentals. \$300.00 per day for meetings/single day events



#### Outdoor Ramada

The Ramada can be enjoyed for outdoor meals, presentations, or activities. Accommodates 125 people seated on picnic tables. An outdoor grill is available for BBQs.

**PRICING:** \$100.00 per day for full camp rentals. \$200.00 per day for meetings/single day events.



### **Indoor Heated Pool/Rosie's Pond**

The indoor heated pool ranges in depth from 3 feet to 4.5 feet. Bathrooms and shower room are available. If needed, there is a lift for assisting people into the water. Rosie's pond is strictly for fishing and enjoying the sights. No swimming permitted.

**PRICING:** \$75.00 per hour includes lifeguards

### **Art Room**

The Art Room accommodates up to 25 people. The room is fitted with chairs, tables, and two sinks.

**PRICING:** \$100 per day

### **Sound Equipment**

We offer podiums, microphones, speakers, cd players, and projectors.

**PRICING:** \$50.00 per day

### **Recreation Equipment**

We offer a wide array of sports equipment and games for recreational activities. We also have adaptive recreational equipment for individuals with special needs.

**PRICING:** \$75.00 per day



### **Fire pit**

The fire pit at Camp Tatiyee can be enjoyed by all ages and groups. Plenty of seating is available on wooden benches and additional seating can be provided if needed.

*Please inquire with camp staff prior to planning an activity at the fire pit as there may be fire restrictions depending on the season.*

**PRICING:** Free. Please designate a person to be in charge.

### **Staffing**

With 60 advanced notice we are able to provide programming and counseling staff. Programs that we offer include swimming, recreation, art, science/nature, go-karting, among other activities. Night programs typically include talent show, dance, campfire or other activity. Prices dependant on season and needs of the event or camp. Please discuss with Rental Camp Coordinator.

### **Cleaning Services**

We provide cleaning services if you are unable to clean upon departure.

**PRICING:** \$600 for full camp cleaning. Inquire with Rental Coordinator about individual facility use cleaning fees.

*All facilities are available year round except during June and July when our camp is in session.  
All facilities are handicap accessible.*

**Prices subject to change.**





**STAFFING**

\_\_\_\_\_ Staffing needs:

Activity Leaders       Lifeguards (2 for 25 people)

Nurse                       Counselors

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**Full Camp Cleaning:**  
 Lions Camp Tatiyee provides cleaning service \_\_\_\_\_  
 Rental Group cleans the full camp \_\_\_\_\_  
*Final Clean Up is the responsibility of the rental group, unless they choose to have Lions Camp Tatiyee provide the cleaning service.*

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**Damage Deposit:**  
 A damage deposit of \$600 will be required-*rental is not confirmed until that deposit is paid.* There will be a forfeiture of deposit if the facility is not left as it was received. *Rentals must be paid in advance or upon arrival.*

Office Only

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\$600

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SUB-TOTAL \_\_\_\_\_

Tax Exempt Organizations provide EIN number \_\_\_ - \_\_\_\_\_  
 to receive a 10% discount.

-10% \_\_\_\_\_

9% Tax \_\_\_\_\_

TOTAL \_\_\_\_\_

\_\_\_\_\_  
 Signature

\_\_\_/\_\_\_/\_\_\_  
 Date

\$ \_\_\_\_\_  
 Deposit Due



## Lions Camp Tatiyee Facility Use Rules and Procedures

*Please ensure that the group leader of each rental group informs all participants of these rules and procedures. If Rental Groups do not abide by these rules and procedures, they will be asked to leave camp property and invoiced for the full amount of their programs.*

1. Each Rental Group shall have a designated leader who will be the intermediary between the Rental Group and the Director or his/her designee.
2. The contact person mentioned on the contract for use will arrive 30 minutes before anticipated group arrival and will schedule an orientation with Camp Staff regarding these policies as soon as the group has arrived. The Contact Person is responsible to ensure that all Facility Rules and Procedures are enforced. All participants are asked to check in upon arrival at the pre-arranged location.
3. No driving or parking is permitted on camp except in the parking lot. Please check with camp personnel about driving on camp for unloading purposes as needed.
4. Lions Camp Tatiyee asks that visitors adhere to the following guidelines:
  - A. The possession and use of illegal drugs is not permitted. Smoking is discouraged and is not permitted in any of the buildings or forested areas. Please smoke only in the Ramada when there are no programs going on. And dispose of cigarette butts in the cans of sand provided.
  - B. No ATV's or other motorized vehicles, fireworks, pets, power tools, roller blades, skateboards or snowboards are permitted. Personal sports equipment can be brought to use, but Lions Camp Tatiyee is not responsible for any loss or damage of the equipment.
  - C. Campfires must be approved in advance by camp personnel and are permitted only in the designated fire pit. Please consult camp personnel for more information.
  - D. Lions Camp Tatiyee bans all firearms, weapons and ammunition while on the camp property.
  - E. Only service animals are allowed on the camp property with the exception of the resident staff's animals.
  - F. Any over the counter medications brought by the rental group or individuals attending the Rental Group activities must be locked up.
5. Alcohol is not allowed on camp property.
6. Only prearranged buildings, facilities and equipment are available for Rental Groups; other facilities and equipment may not be used unless authorized by Lions Camp Tatiyee Staff. Entry into Dining Hall food preparation areas is prohibited.



7. Use of all water areas are governed by policies regulated by ACA accreditation and our insurance policies. You must have a certified lifeguard on duty and have a certificate of insurance naming Lions Camp Tatiyee listed as an additional insured, that will cover your group while using the pool and/or pond. Safety rules and procedures for each area to be used will be reviewed upon the Rental Group's arrival and a written copy will be given to the Rental Group leaders upon return of the contract. Rental Groups that have made arrangements in advance for Lions Camp Tatiyee lifeguard present may utilize these areas.
8. Swimming in the pond is strictly prohibited.
9. It is the recommendation of Lions Camp Tatiyee that the Rental Group Leader gather the following information on each participant.
  - A. Names and addresses of all participants.
  - B. A listing of any persons with known allergies, health conditions requiring treatment, restrictions or other accommodations while on site.
  - C. Emergency contact names and phone numbers for those participants not supervised on the Lions Camp Tatiyee site by his or her guardian.
  - D. Signed permission to seek emergency treatment.
10. Although camp program personnel are certified in CPR and First Aid, user groups are strongly advised to bring a group member with these certificates who will be on-site during the length of their program.
  - Rental Groups are responsible to provide their own First Aid care, supplies and equipment, unless they have made arrangements in advance for Lions Camp Tatiyee medical staff.
  - Rental Groups must provide for their own arrangements for emergency transportation. Calling 9-1-1 activates the EMS system in Lakeside which sends an ambulance staffed with paramedics within minutes.
11. For groups with youth under 18 years old, a ratio of at least one adult to 5 youth must be maintained. Youth and persons requiring special accommodations must be supervised at all times.
12. Rental Groups must notify camp personnel when emergency situations occur, such as serious injury, lost or missing participants, fires, etc. Rental Groups will be notified and instructed by camp personnel to respond appropriately to reasonably foreseeable emergencies such as severe weather and natural disasters.
13. Telephones are available for Rental Group use for both outgoing and incoming calls. Emergency camp personnel numbers are listed by each phone and a Lions Camp Tatiyee Staff member will be available during the course of your stay. Rental Groups should direct emergency incoming calls to the office at 928-537-2421. Outgoing long-distance calls need to be made with a calling card, credit card or by calling collect.



14. Upon completion of your camp session, all facilities and equipment used by your group are to be left in the same conditions they were upon your arrival. Please return all equipment back to its proper place after use. User groups who damage the facilities or who require additional clean-up will be charged accordingly. Please do not use tape or tacks on walls or floors.
15. Lions Camp Tatiyee reserves the right to terminate any activity and ask any person that is deemed potentially harmful to the participants, facilities or image of Lions Camp Tatiyee to leave the facility.
16. Lions Camp Tatiyee screens our paid seasonal employees annually using the following:
  - a. A voluntary disclosure statement
  - b. Criminal background check
  - c. Check of the National Sex Offender Public Registry
  - d. Personal Interviews
  - e. Reference Checks of at least three referencesWe also screen our full-time and part-time year round staff on a regularly scheduled basis. We strongly recommend our user groups to have a screening policy in place for any staff they may bring. We also recommend that any staff provided by Rental Groups are a minimum of 16 years old and two years older than the minors they are supervising.



## RESERVATION AGREEMENT

This agreement sets forth the terms and conditions by which the Rental Group shall be permitted to use the camp facilities located at 5283 White Mountain Boulevard, Lakeside, Arizona (“facilities”) operated by Lions Camp Tatiyee, Inc., a 501c3 nonprofit (“Lions Camp Tatiyee”).

**Name of Rental Group:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Person Responsible:** \_\_\_\_\_

**Daytime Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Rental Period** \_\_\_\_\_ **to** \_\_\_\_\_

**Number of Adults:** \_\_\_\_\_ **Number of Children:** \_\_\_\_\_

**Facilities and Programs.** *Lions Camp Tatiyee* will provide lodging at the Facilities for a minimum group of 25 persons as specified in the attached Schedule of Fees, Payments, and Insurance form. *Lions Camp Tatiyee* will provide a swimming pool lifeguard if needed. All other activities, counselors, as well as cabin counselors, shall be provided by the Rental Group. If you want *Lions Camp Tatiyee* to provide staffing for program activities such as fishing, recreation, science, arts & crafts, games, hiking or go-karting, we can make arrangements to do so at rates that will depend upon the activity and the number of participants.

**First Aid.** *Lions Camp Tatiyee* can provide an infirmary, if you plan to provide a nurse. *Lions Camp Tatiyee* does not provide a nurse on duty and cannot dispense medication or provide medical care. Emergency services are provided by county fire/paramedic services. The Rental Group must have a person onsite with CPR certification. A youth group must also have a person with First Aid Certification from a nationally recognized provider, or upon request, *Lions Camp Tatiyee* will provide such person.

**Camp Rules.** The rental group and each of its members, officers, directors, employees and agents shall abide by the Camp Rules set forth in the attached form that outlines rules and procedures. If any individual or group intentionally disregards any of the camp rules or causes damage to any part of the facilities, the individual or group will, upon request, leave *Lions Camp Tatiyee* and forfeit all fees paid. *Lions Camp Tatiyee* will assume no liability from any usage of all camp equipment unless authorized by camp management.

**Insurance.** The rental group will carry public liability insurance at least in the amount of 1,000,000 and, will provide a Certificate of Insurance naming *Lions Camp Tatiyee* as additionally insured.



**Activity Schedule.** The Rental Group will, at least two weeks prior to the commencement of the actual rental period, provide to the Camp Rental Coordinator a written schedule of the camp activities for such period.

**Food Requirements.** Unless specified on the attached checklist, *Lions Camp Tatiyee* will provide meals and beverages for the Rental Group participants. The Rental Group will, at least two weeks prior to the commencement of the actual rental period, provide to the Camp Rental Coordinator a written statement of food requirements for such period.

**Check In and Check Out times.** Unless otherwise arranged with the Camp Rental Coordinator, Check in Time will be two hours before the Rental Group's first meal, and Check out Time will be two hours after the Rental Group's last meal.

**Indemnity.** The undersigned in behalf of the Rental Group and its officers, directors and employees acknowledges and accepts that (a) there are risks and dangers associated with the use of *Lions Camp Tatiyee* which could result in bodily injury; (b) there may be other risks and dangers not known to us or not reasonably foreseeable at this time; and (c) any of the aforesaid risks and dangers could result in severe physical and economic dangers. As an express condition of the use of the Facilities, the undersigned hereby agrees for the Rental Group and each of its officers, directors and employees, as follows.

1. Rental Group agrees to indemnify and hold harmless *Lions Camp Tatiyee* and its officers, directors and employees from loss or liability arising from the sole acts or omissions of employees of the Rental Group during the Rental Group's use of *Lions Camp Tatiyee*.
2. *Lions Camp Tatiyee* agrees to indemnify and hold harmless the Rental Group and its officers, directors and employees from loss or liability arising from the sole acts or omissions of employees of *Lions Camp Tatiyee*.

If any portions of this Agreement are held invalid, it is agreed that the balance thereof shall continue in full legal force and effect. The undersigned has carefully read this agreement, fully understands its contents, is aware that it contains a release of liability, and signs it of my own free will.

Executed at \_\_\_\_\_,  
Lions Camp Tatiyee

Arizona on \_\_\_\_\_, 20\_\_\_\_  
Signed on behalf of the Rental Group

By: \_\_\_\_\_

By: \_\_\_\_\_

